

Kenmore East Alumni Foundation
Board of Directors Meeting Notes
March 21, 2007

In attendance were:

Bruce Caley	Gary Lubstorf
Jim Dunnigan	Cathy Calleri
Ralph Critelli	

Topics of discussion:

1. **General Assembly Meeting – May 17, 2007** – Jim will send a General Assemble Meeting announcement email out to available graduates throughout the district asking them to forward same to other classmates. Bud Matthews will act as the evening's chairperson. He will be responsible for the introduction, reiterate the purpose of the KE Alumni Assoc. Jim has built a power point presentation that Larry Moskal will add graphics, etc. The board reviewed the ppt.

- a) To discuss how we became active
- b) Every person must register-needed for communication
- c) Contact classes – get school data base to Gary Lubstorf
- d) Subcommittees need to be identified, sign up at the meeting

Sub committees that are needed: will report back the board 4 x's year.

- a) Jubilee Dinner (hotel, entertainment, photo)
- b) Social Functions
- c) Scholarship Contribution
- d) Newsletter – Volunteer Christine Cawley (1987)
- e) School relations – liaison, ties into school events, clubs
- f) Athletic
- g) Eastonian
- h) Fundraising – brick way, donations, etc.
- i) Sign up form will need to be created and distributed at the meeting.

On the form besides personal info, include check off areas of interest, Create contribution envelope. Mike Dixon will make a presentation on the foundation. Dave Szaflarski will speak about the accounting practices of the foundation. Upon setting up the foundation Bud Matthews will make a committee donation.

2. **IDEA:** Recognition of an Outstanding Graduate – for the Jubilee (50th) Anniv Subcommittee,
2. **July 20th Gathering** – Caputi's is reserved.. Get the word out in the power point presentation at the gen. assemble meeting.

Board of Directors Meeting Notes continued:

Next meeting – May 3rd – 5 PM – to review details/logistics of the May 17th gen. assemble meeting, review ppt.

Needed for the May 17th meeting :

- Pens

- Survey Inform Form

- Membership/donation – envelope/form

- Caputi event flyers – hand out at meeting

Submitted by Cathleen Calleri