

Kenmore East Alumni Foundation  
Board of Directors Meeting Notes  
May 2, 2007

In attendance were:

Cathleen Calleri	Ralph Critelli
Jim Dunnigan	Larry Moskal
Gary Lubstorf	Dave Szaflarski
Joe Demkse	

Topics of discussion:

1. **General Assembly invitation** – Jim Dunnigan sent emails across the district announcing the May 17<sup>th</sup> General Assembly meeting. Asked each recipient was asked to forward it on. In toll about 400 KE graduates received the email.
2. **Banking** – discussed banking options – Credit union vs. M& T bank. M& T is the most convenient location for Dave Szaflarski (treasurer). Decision was made to use M& T bank. Dave will open and establish a checking account. Dave will apply for our Federal ID #. We have a NY State ID. We have received the Certificate of Corporation. The \$300.00 filing fee has been taken care of. Dave will create treasury reports for future meetings.
3. **May 17<sup>th</sup> General Assembly Meeting** – Reviewed power point presentation Larry Moskal created. Discussed logistics for the event. Board to meet at 5 pm. Event starts at 7 pm. Table for presenters will be on stage. KE dues table will be set up. Information survey flyer will be created and handed out that night. Membership/donation table will be set up. Surveying personal data, identify skills and volunteers to work on subcommittees.
  - a) Subcommittees – Fundraising, Newsletter, Social Events, 50<sup>th</sup> Celebration, School Committee
  - b) Jim Dunnigan will set up the School Committee internally.
  - c) Subcommittees will meet in June (date TBD)
  - d) Subcommittees will report back to the board.

At the meeting Bud Mattehews will speak on now the foundation is organized and how we got this far. Mike Dixon will over the establishment of the foundation and Dave Szaflarski will cover the establish of the treasury.

Next meeting – 5 pm just prior to the general assembly meeting on May 17, 2007

Submitted by Cathleen Calleri